

# COVID-19: Volunteer Hosting Protocols QUICK GUIDE

**THANK YOU for your continued enthusiasm and support of the mission of ASP. Health and safety are our top priorities. Though we cannot eliminate all risks, ASP has enacted guidelines and procedures to reduce the risk of spreading of COVID-19. More details are available on our website and will be updated as needed to reflect the most recent CDC and local health officials' recommendations. All volunteers will receive instructions prior to and during their service experience. The basics are outlined below.**

## **SYMPTOM CHECK**

Volunteers, staff, and families will be asked to track and self-screen symptoms for 14 days prior to participation with ASP. Those with symptoms, or positive diagnosis, must stay home until fully recovered. We recommend that those in vulnerable populations delay their service until it is safe to be in public. Daily symptom checks will be conducted at the centers. Those exhibiting symptoms will need to enter isolation.

## **SOCIAL DISTANCE & LIMIT # PEOPLE**

Capacity at ASP Centers will be reduced to lessen the chance of spread and to ensure a comfortable 6 ft distancing can be maintained while indoors.

## **COVER YOUR MOUTH & NOSE**

Please bring plenty of face masks with you. Masks must be worn while indoors except during eating, sleeping, and showering. Masks must be worn outdoors when 6 ft social distancing cannot be maintained. CDC approved washable cloth masks and disposable paper masks are acceptable at the center. N-95 masks are preferred while working on site.

## **EXTERIOR WORK PRIORITIZED**

Work projects will be limited to exterior work unless interior work can be accomplished safely. Do NOT enter a home unless absolutely necessary. Follow masking guidelines while on site. Masks must be worn when entering a home.

## **WASH & SANITIZE**

ASP will provide cleaning products, hand-washing stations, and hand sanitizer at the center. Additional sanitation procedures and chores will be performed daily to encourage a clean shared living space. Volunteers should bring hand sanitizer for use during travel and while on worksites.

## **FOOD SERVICE**

The kitchen will be sanitized before and after each meal. Food will be plated instead of served buffet style. Those preparing food will wear gloves and masks. Mealtimes may be staggered to limit the number of people eating at any time and to allow for 6 ft social distancing.

## **SLEEPING & SHOWERING**

Sleeping rooms will be arranged to allow for CDC-recommended distance between participants. Showering times and facilities will be arranged to limit the number of users. Showers will be disinfected before and after each use.

## **TRANSPARENCY**

Volunteers will be required to sign an additional COVID-19 disclosure and liability release statement prior to participation. ASP will communicate publicly and immediately about COVID-19 prevention protocols and changing conditions.

## **FLEXIBILITY & KINDNESS**

We ask volunteers and staff to commit to flexibility as we navigate these unprecedented times. As is ASP's way, we encourage all participants to show care and love to each other and respect that everyone's comfort level may differ during these times.

## **COVID-19 PROMISE**

**All deposits for future volunteer dates are 100% refundable if dates are canceled by ASP due to COVID-19 restrictions.** We want you to feel comfortable volunteering with ASP. Please carefully and prayerfully consider your involvement and reach out to us if you have any questions.