

Appalachia Service Project Application for Services

Complete this form online at ASPHome.org/apply (or scan the QR code), or mail a completed paper copy to ASP's main office at 4523 Bristol Highway, Johnson City, TN 37601. For assistance, please call ASP at (423) 854-8800.



By filling out this form, you accept that ASP is a home repair and replacement organization and may not be able to assist everyone who applies. ASP provides services to low-income families through home repairs and, in select areas, offers home replacement services, sometimes in response to major disasters.

GENERAL INFORMATION

HEAD OF HOUSEHOLD CONTACT INFORMATION

Name _____ Email Address _____

Cell / Primary Phone _____ Other Phone _____

Mailing Address / PO Box _____ City / State / Zip Code _____

911 Address (Do not use PO Box) _____ City / State / Zip Code _____

County _____

ALTERNATE CONTACT (optional)

Name _____ Relationship _____

Cell / Primary Phone _____ Email Address _____

What is your current living arrangement? (select one)

HOME NEEDING REPAIRS RENTAL FAMILY/FRIEND'S PLACE SHELTER OTHER

Detailed directions to Home from County Seat: _____

Have you applied to ASP before? YES NO If so, when? _____

Has ASP ever worked on your home? YES NO If so, when? _____

If an organization referred you to ASP, please list their name _____

Are you willing to let ASP share this application with other home repair agencies? YES NO

HOUSEHOLD MEMBERS

Please list anyone living in your household (adult or child), including yourself.

First & Last Name	Date of Birth	*Gender	*Disabled?	*Veteran?	*Race

**Optional, see Fair Housing statement on page 4.*

HOUSEHOLD INCOME

Income | Gross income before any deductions have been taken.

Income Sources—include | Wages (including bonuses, commission and overtime), Salaries, Pension/Annuities, Social Security, Unemployment, Worker’s Compensation, Severance Pay, Disability, Child Support, Alimony, periodic or regular Lottery payments, Military Pay (not hazard or duty pay), etc.

Income Sources—do not include | Income from minors or income from a full-time student unless they are the head of the household or spouse to the head of the household.

First & Last Name	Income Source	Monthly Income Amount
		\$
		\$
		\$
		\$

INFORMATION ABOUT YOUR HOME

Do you own the home? YES NO Is your name on the deed and/or title? YES NO

Do you own the land? YES NO

If you rent, give landlord’s name & phone _____

What year was the home built? _____ How long have you lived in this home? _____

Type of home: (select one) MOBILE HOME/TRAILER HOUSE OTHER

Home construction: (select one) WOOD FRAME CONCRETE BLOCK BRICK OTHER

Number of rooms in home: # Bedrooms _____ # Bathrooms _____ Total # rooms _____

Does your home have electricity? YES NO

What is your water source? (select one) CITY WATER WELL CISTERN SPRING NONE

What is your heat source? (select one)

HEAT PUMP PROPANE SPACE HEATER STOVE (COAL/WOOD) OTHER NONE

Wastewater goes to: (select one) CITY SEWER SEPTIC GREY WATER OTHER

Do you have somewhere else to live should you be displaced during construction? YES NO

If yes, please list the address _____

Are you willing to relocate? YES NO

DISASTER IMPACT

Was your home damaged by a disaster? YES NO *(If no, leave this section blank)*

Was your home damaged by any of the following? *(select all that apply)*

FIRE FLOOD STORM FEMA DECLARED DISASTER

Explain the damage your home received in the disaster _____

Is demolition needed? YES NO

DISASTER RECOVERY FUNDING ASSISTANCE				
Type of Assistance	Status	Amount Received	Date Received	Additional Amount Expected
Homeowner / Renter Insurance Claim	<input type="checkbox"/> Applied <input type="checkbox"/> Awarded	\$		\$
Disaster Insurance Claim <i>(flood, fire, tornado, etc.)</i>	<input type="checkbox"/> Applied <input type="checkbox"/> Awarded	\$		\$
Traditional Loan	<input type="checkbox"/> Applied <input type="checkbox"/> Awarded	\$		\$
SBA Loan	<input type="checkbox"/> Applied <input type="checkbox"/> Awarded	\$		\$
FEMA Settlement	<input type="checkbox"/> Applied <input type="checkbox"/> Awarded	\$		\$
Other Funding <i>(please describe)</i>	<input type="checkbox"/> Applied <input type="checkbox"/> Awarded	\$		\$

WORK REQUESTED

Which item(s) in your home are in need of repair? Please briefly describe the need for each.

- Foundation _____
- Underpinning _____
- Siding / Exterior Walls _____
- Floors _____
- Insulation _____
- Inside Walls / Ceilings _____
- Roof _____
- Windows / Doors _____
- Porch / Steps _____
- Wheelchair Ramp _____
- Handicap Modifications _____
- Electrical / Plumbing _____
- Room Addition Needed _____
- Other _____
- Comments / Additional Information _____

DISCLOSURE AGREEMENT

I certify that the information in this application is true and correct to the best of my knowledge, and that the home listed is my primary residence. I understand that ASP is a non-profit ministry that can only assist a small percentage of those who apply, and that it works with various grants and funding sources that may require me to provide additional documentation throughout the construction process. I understand that ASP works with both volunteers and hired contractors, and that most volunteers are not professionals.

Fair Housing statement | *ASP agrees that no applicant will be discriminated against or denied service on the grounds of age, sex, race, color, religion, familial status, national origin, veteran status, or differing physical or mental ability.*

If selected:

- I understand that this application is not a guarantee to receive services and is only the first step in determining eligibility.
- I agree to provide all necessary documents and may be asked to show proof of my answers.
- I authorize investigation and verification of all information provided, including a personal background check, and I give permission for ASP representatives and volunteers to inspect my home for purposes of home selection and/or repair.
- I may be required to attend an 8-hour in-person Homeownership/Financial Literacy Workshop covering topics such as home maintenance, budgeting, credit scores, and mortgages.
- I understand that if I have received any disaster recovery funding (e.g., FEMA, insurance, SBA loan), I may be expected to contribute to the cost of repairing or rebuilding my home, with costs determined before construction begins.
- I may be responsible for certain costs, including an electrical deposit (generally \$100-\$300) and water/sewer taps and deposits.
- I agree to abide by ASP's code of conduct prior to the start of work.

Signature

Date



Appalachia Service Project
4523 Bristol Highway
Johnson City, TN 37601
(423) 854-8800
ASPhome.org/Apply

*Appalachia Service Project is a
Christian ministry, open to all people,
that inspires hope and service
through volunteer home repair and
replacement in Central Appalachia.*